

Internal Quality Assurance Cell (IQAC)
Proceedings of the 14th Meeting of the IQAC

held on 10th August 2020

A meeting of all the members of the Internal Quality Assurance Cell (IQAC) was held on Monday 10th August 2020 at 1.00 p.m. in the IQAC office. The meeting was chaired by Principal .Dr. S. V.Agarkar.

Members Present:

Sr. No.	Name
1	Principal. Dr. S.V.Agarkar, Chairperson
2	Prof. V.D.Samarth (IQAC Co-ordinator)
3	Dr. A.Y. Shaikh
4	Dr. S.D. Dawada
5	Dr. V.L.Barde
6	Prof. K.D.Jagtap
7	Prof.S.V.Jadhav
8	Dr.. K.G. Pawar
9.	Mr. Sahil Pudke
10.	Mr. Raju Pudke

Mr. Raghunathaji Kapartikar, Mr. Narendra Jaisingkar, and Mr. Bhushan Unde were absent in the meeting because of some personal problems and their absence was recorded in the meeting. Shri.V.D. Samarth, IQAC Coordinator welcomed the members and discussed about the purpose of the meeting.

Agenda of the meeting: -

1. Confirmation of the minutes of the previous meeting held on 12-03-2021.
2. To discuss about the admission process for the academic year 2020-2021
3. To discuss about NAAC AQAR for the academic year 2019-2020.
4. To conduct Induction programme for newly admitted students.
5. To conduct certificate courses.
6. To discuss on use of ICT in teaching and learning process.
7. To Plan for improving academics and administrative work as per stakeholders feedback and student satisfaction survey
8. To verify Academic Performance Indicators (API) for the academic year 2019-20 of teaching staff.

Item no. 05: To conduct certificate courses.

Resolution: After thorough discussion, it was decided to conduct certificate courses at departmental level for improving students skills and employability .

Resolution passed unanimously.

Item no. 06: To discuss on use of ICT in teaching and learning process.

Resolution: It was resolved in the meeting to improve and increase the ICT facilities and tools for effective delivery of subjectwise course content.

Resolution passed unanimously.

Item no. 07: To Plan for improving academics and administrative work as per stakeholders feedback and student satisfaction survey

Resolution: IQAC Co-ordinator Mr.V.D.Samarth read out analysis report of feedback collected from various stakeholders for the academic year 2019-20. The stakeholders have suggested improvement in increase in subject related books in the library and to improve placement efforts, waste water recycling system , Quality drinking water, conduct programmes for competitive examination guidance. It was resolved in the meeting that the IQAC should prepare action plan for improving academic and administrative work as per suggestions given by the stakeholders in their feedback.

Resolution passed unanimously.

Item no. 8: To verify Academic Performance Indicators (API) for the academic year 2019-20 of teaching staff.

Resolution: It was decided to screen the API of the faculty members through screening committee & IQAC before verification.

Resolution passed unanimously.

Item no. 9: To develop Tribal Development and Welfare Cell :

Resolution: The college is located in tribal region, it is necessary to undertake various activities for the empowerment of tribal community. In view of this, it was decided in the meeting to establish tribal development and welfare centre.

Resolution passed unanimously.

Item no. 10: To discuss about the time table for the academic session 2020-21

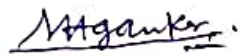
Resolution: The time table of B.Sc. and B.A. course, all semester for the academic session 2020-21 prepared by the Time table committee is read out by the co-ordinator Mr. K. D. Jagtap in the meeting. After thorough discussions it was decided to forward the time-table to CDC for the final recommendation.

As there was no other matter to discuss, the meeting ended with the vote of thanks presented by Dr. V.L. Barde.


Mr. V. D. Samarth

IQAC Co-ordinator
Co-ordinator

Internal Quality Assurance Cell
Indira Gandhi Kala Mahavidyalaya
Ralegaon


Dr. S.V. Agarkar
Principal

PRINCIPAL
Indira Gandhi Kala Mahavidyalaya
Ralegaon Dist. Yavatmal

9. To develop Tribal Development and Welfare Cell
10. To discuss about the college time table for the academic session 2020-21
11. Any other matter with the permission of the chairperson.

The minutes of meeting are as follows:

1. Confirmation of the minutes of previous meeting.

Sr. No	Item	Action taken
1.	To welcome newly appointed Principal and IQAC chairperson	Newly appointed Principal, Dr. S. V. Agarkar was welcomed and has been appointed as Chairman of IQAC
2.	To reconstitute the IQAC committee	IQAC has been reformed and, resolution also passed by CDC on 12 th March. 2020
3.	To prepare various formats.	various formats such as activity completion report, mentor –mentee scheme, reports etc. have been prepared.
4.	To take departmental initiative for organizing various activities for improving the quality of education at college level.	Planning has been done by the various departments for improving the quality of education at college level

Item no. 02.: To discuss about the admission process for the academic year 2020-2021

Resolution-: After discussion, it was decided that to take two rounds for the online admission process for the academic year 2020-21 to be completed as per university guidelines/ directions.

Resolution passed unanimously.

Item no. 03.: To discuss about NAAC AQAR for the academic year 2019-2020.

Resolution: The IQAC Co-ordinator read out the content of AQAR 2019-20 in the meeting and requested to suggest criterion wise information and data, if not covered in the draft. It was also discussed to finalize final draft of AQAR and submit to the College Development Committee for recommendation before submission to the office of the NAAC, Bengaluru.

Resolution passed unanimously.

Item no. 04: To conduct Induction programme for newly admitted students.

Resolution: As per the academic calendar provided by University, all the members passed resolution for conducting online induction program for newly admitted students of both B.A. & B.Sc. from 17th August to 22nd August 2020.

Resolution passed unanimously.

Internal Quality Assurance Cell (IQAC)
Proceedings of the 15th Meeting of the IQAC
Held on 7th November 2020

A meeting of all the members of the Internal Quality Assurance Cell (IQAC) was held on Saturday 7th November 2020 at 11.30 a.m. in the IQAC office. The meeting was chaired by Principal .Dr. S. V.Agarkar.

Members Present:

Sr. No.	Name
1	Principal. Dr. S.V.Agarkar, Chairperson
2	Prof. V.D.Samarth (IQAC Co-ordinator)
3	Dr. A.Y. Shaikh
4	Dr. S.D. Dawada
5	Dr. V.L.Barde
6	Prof. K.D.Jagtap
7	Prof.S.V.Jadhav
8	Dr., K.G. Pawar
9	Mr. Raju Pudke
10	Mr. Sahil Pudke

Mr. Raghunathaji Kapartikar, Mr. Narendra Jaisingkar, and Mr. Bhushan Unde were absent in the meeting because of some personal problems and their absence was recorded in the meeting. Shri.V.D. Samarth, IQAC Coordinator welcomed the members and discussed about the purpose of the meeting.

Agenda of the meeting: -

1. Confirmation of the minutes of the previous meeting held on 10-08-2020.
2. To organize various curricular, co-curricular, extracurricular, research, extension related activities.
3. To discuss about constitution of various administrative/ academic / research/ extension work related committees.
4. To redistribute NAAC Criterionwise work.
5. To discuss about organization of various programmes for the conservation of nature.
6. To discuss about college alumni committee for effective functioning.
7. To organize workshop on Intellectual Property Rights (IPR)
8. To frame mechanism for CAS of faculty members.
9. Any other matter with the permission of the chairperson.

The minutes of meeting are as follows:

1. Confirmation of the minutes of previous meeting.

Sr. No	Item	Action taken
1.	To discuss about the admission process for the academic year 2020-2021	Admission process for the academic year 2020-21 planned as per university direction through College Admission Committee.
2.	To discuss about NAAC AQAR for the academic year 2019-2020.	The content of AQAR 2019-20 was thoroughly prepared, discussed and placed to CDC for further approval
3.	To conduct Induction programme for newly admitted students.	The induction programme was successfully conducted from 17 th Aug.2020 to 22 nd Aug. 2020
4	To conduct certificate courses.	Various departments have planned for certificate courses such as <i>Nursery Management, sericulture & Basic Electronics & Circuit Designing</i> etc.,
5	To discuss on use of ICT in teaching and learning process.	Many departments have increased PPTs, online video demonstrations in online teaching.
6	To Plan for improving academics and administrative work as per stakeholders feedback and student satisfaction survey	Detail plan for improving academic and administrative work as per stakeholder's feedback has been prepared.
7	To verify Academic Performance Indicators (API) for the academic year 2019-20 of teaching staff.	API's of the teaching staff was verified through screening committee & IQAC
8	To develop Tribal Development and Welfare Centre Cell :	Tribal Development and Welfare Centre has been formed in the college.
9	To discuss about the time table for the academic session 2020-21	The college time table was place before CDC for further recommendation

Item no. 02.: To organize various curricular, co-curricular, extracurricular, research, extension activities.

Resolution-: It was resolved in the meeting that every department should plan for conducting co-curricular, extracurricular and extension activities for the academic year 2020-21 as per the guidelines of NAAC

Item no. 03.: To discuss about constitution of various administrative/ academic / research/ extension work related committees.

Resolution: It was resolved that to form various administrative/ academic / research/ extension work related committees for effective working

Resolution passed unanimously.

Item no. 04: To redistribute NAAC Criterionwise work.

Resolution: The IQAC Co-ordinator Mr. V. D. Samarth read out criterionwise details and discussed the various criterion wise activities to be conducted for improving the quality of higher education at our college. For effective planning for conducting these activities, it is necessary to distribute the work. Following criterionwise work distribution were done. It was resolved to initiate criterionwise work for the academic session 2020-21.

SN.	Criterion	Criterion Co-ordinators
1	Criterion I	Mr.Ankush.C. Ade Dr. Kiran.G. Pawar
2	Criterion II	Mr. Kapil.D. Jagtap, and Mr. A. S. Lihitkar
3	Criterion III	Dr. Alfred .Y. Shaikh, and Ms. R. N. Kumare
4	Criterion IV	Dr. Sagar.D. Dawda, Dr. V. L. Barde, Shri. Dipak J. Pende, and Shri. Yogesh.B. Ingole
5	Criterion V	Mr. Satish.V. Jadhav,and Mr. B. H. Bhatti
6	Criterion VI	Mr. Swapnil.V. Gore and Mr. N. M. Deshmukh
7	Criterion VII	Mr. Pawan.R. Jagnit, and M.V.Wankhade

Resolution passed unanimously.

Item no. 05: To discuss about organization of various programmes for the conservation of nature.

Resolution: It was resolved in the meeting that for the conservation of nature various programmes should be organized by the each department.

Resolution passed unanimously.

Item no. 06: To discuss about college alumni committee for effective functioning.

Resolution: After thorough discussion, it was resolved that College Alumni needs to be strengthen for overall development of the college.

Resolution passed unanimously.

Item no. 07: To organize workshop on Intellectual Property Rights (IPR).

Resolution: IQAC co-ordinator reads the proposal received from the department of Mathematics regarding organization of online IPR workshop. It was decided to conduct the workshop in 1st week of January 2021

Resolution passed unanimously.

Item no. 08: To frame mechanism for CAS of faculty members.

Resolution: It was resolved in the meeting that proposal of the teachers eligible for promotion under promotion under Carrier Advancement Scheme (CAS) shall be screened through college screening committee.

Resolution passed unanimously.

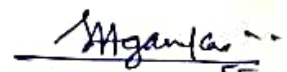
Item no. 09: Any other matter with the permission of the chairperson.

As there was no other matter to discuss, the meeting ended with the vote of thanks presented by Dr. V.L. Barde.



Mr. V. D. Samarth
IQAC Co-ordinator
Co-ordinator

Internal Quality Assurance Cell
Indira Gandhi Kala Mahavidyalaya
Ralegaon



Dr. S.V. Agarkar
Principal

PRINCIPAL
Indira Gandhi Kala Mahavidyalaya
Ralegaon Dist. Yavatmal

Internal Quality Assurance Cell (IQAC)
Proceedings of the 16th Meeting of the IQAC

held on 09th February 2021

A meeting of all the members of the Internal Quality Assurance Cell (IQAC) was held on Tuesday 9th February 2021 at 10.00 a.m. in the IQAC office. The meeting was chaired by Principal .Dr. S. V. Agarkar.

Members Present:

Sr. No.	Name
1	Principal. Dr. S.V.Agarkar, Chairperson
2	Prof. V.D.Samarth (IQAC Co-ordinator)
3	Dr. A.Y. Shaikh
4	Dr. S.D. Dawada
5	Dr. V.L.Barde
6	Prof. K.D.Jagtap
7	Prof.S.V.Jadhav
8	Dr. K.G. Pawar
9	Mr. Raju Pudke
10	Mr. Sahil Pudke

Mr. Raghunathaji Kapartikar, Mr. Narendra Jaisingkar and Mr. Bhushan Unde were absent in the meeting because of some personal problems and their absence was recorded in the meeting. Shri.V.D. Samarth, IQAC Coordinator welcomed the members and discussed about the purpose of the meeting.

Agenda of the meeting: -

1. Confirmation of the minutes of the previous meeting held on 07-11-2020
2. To discuss about provision of funds for motivation of research in the college.
3. To organize guest lectures in online mode for various subjects
4. To discuss about student placement.
5. Any other matter with the permission of the chairperson.

The minutes of meeting are as follows:

1. Confirmation of the minutes of previous meeting.

Sr. No	Item	Action taken
1.	To organize various curricular, co-curricular, extracurricular, research & extension related activities.	Plan for conducting Co-curricular, extracurricular and extension activities for the academic year 2020-21 has been prepared.
2.	To discuss about constitution of various administrative/ academic / research/ extension work related committees.	Various administrative/ academic / research/ extension work related committees were constituted.
3.	To redistribute NAAC Criterionwise work.	Redistribution of criterionwise work has been done
4	To discuss about organization of various programmes for the conservation of nature.	Various programmes for the conservation of nature has been planned.
5	To discuss about college alumni committee for effective functioning.	Alumni meeting has been conducted for the effective working of Alumni Committee
6	To organize workshop on Intellectual Property Rights (IPR)	Workshop for Intellectual Property Rights (IPR) and patent filing was conducted on 9 th Jan. 2021
7	To frame mechanism for CAS of faculty members.	IQAC has framed mechanism for CAS of faculty members. Five teaching staff members promoted under CAS.

Item no. 02.: To discuss about provision of fund for motivation of research in the college.

Resolution-: It was resolved in the meeting that research proposals should be submitted to various agencies for getting fund for the research.

Resolution passed unanimously.

Item no. 03.: To organise guest lecturers in online mode for various subjects.

Resolution: It was decided that every departments should organize guest lectures of eminent resource persons on subject related and other topics for the development and motivation of the student.

Resolution passed unanimously.

Item no. 04: To discuss about student placement.

Resolution: It was resolved in the meeting that Training and Placement cell as well as Career Guidance Counseling Committee should take proper step to improve placement of the students. It was also discussed to improve various skills of students. Resolution passed unanimously.

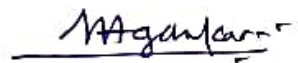
As there was no other matter to discuss, the meeting ended with the vote of thanks presented by Dr. V.L.Barde.



Mr. V. D. Samarth

IQAC Co-ordinator
Co-ordinator

Internal Quality Assurance Cell
Indira Gandhi Kala Mahavidyalaya
Ralegaon



Dr. S.V. Agarkar

Principal

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Internal Quality Assurance Cell (IQAC)
Proceedings of the 17th Meeting of the IQAC
held on 23rd June 2021

A meeting of all the members of the Internal Quality Assurance Cell (IQAC) was held in online mode on Google meet Wednesday 23rd June 2021 at 1.00 p.m The meeting was chaired by Principal .Dr. S. V. Agarkar.

Members Present:

Sr. No.	Name
1	Principal. Dr. S.V.Agarkar, Chairperson
2	Prof. V.D.Samarth (IQAC Co-ordinator)
3	Dr. A.Y. Shaikh
4	Dr. S.D. Dawada
5	Dr. V.L.Barde
6	Prof. K.D.Jagtap
7	Prof.S.V.Jadhav
8	Dr.. K.G. Pawar
9	Mr. Raju Pudke
10	Mr. Sahil Pudke

Mr. Raghunathaji Kapartikar, Mr. Narendra Jaisingkar and Mr. Bhushan Unde were absent in the meeting because of some personal problems and their absence was recorded in the meeting. Shri.V.D. Samarth, IQAC Coordinator welcomed the members and discussed about the purpose of the meeting.

Agenda of the meeting: -

1. Confirmation of the minutes of the previous meeting held on 09-02-2021
2. To discuss about the formation of committee regarding framing fee structure of the college as per university guidelines.
3. To discuss about admission process, admission fee, faculty members and other staff appointment, if institute gets permission to start P.G. courses.
4. To discuss about proposed budget for the academic year 2021-22.
5. To discuss about the purchase of educational aids, equipments and books for the academic session 2021-22.
6. To organize online conferences or seminars.

7. To discuss about appointment of Clock Hour Basis (CHB) teachers for the academic year 2021-22.
8. To plan for Academic and Administrative Audit and Green Audit.
9. To execute MoU with renowned institutes and organizations.
10. Any other matter with the permission of the chairperson.

The minutes of meeting are as follows:

1. Confirmation of the minutes of previous meeting.

Sr. No	Item	Action taken
1.	To discuss about provision of funds for motivation of research in the college.	Chemistry, Botany, Zoology and Mathematics departments has submitted pre- research proposal under RGSTC's scheme to the affiliating University.
2.	To organize guest lectures in online mode for various subjects	Guest lectures on communication skills & personality development, entrepreneur development , Fundamental Human Rights, English Communication Skills etc.were organized.
3.	To discuss about student placement.	Placement Cell has planned for various placement activities.

Item no. 02.: To discuss about the formation of committee regarding framing fee structure of the college as per university guidelines.

Resolution-: It was resolved in the meeting that committee should include Head clerk, senior faculty members and Principal for framing fee structure of the college as per university guidelines.

Resolution passed unanimously.

Item no. 03.: . . To discuss about admission process, admission fee, faculty members and other staff appointment, if institute gets permission to start P.G. courses.

Resolution: It was decided that committees should be formed under the guidance of Principal for admission process, admission fee, teachers and other faculty appointment, if institute gets permission to run P.G. courses.

Resolution passed unanimously.

Item no. 04: To discuss about proposed budget for the academic year 2021-22

Resolution: IQAC Co-ordinator has read proposed budget for the session 2021-22. It was decided to place this budget to College Development Committee (CDC) for further necessary recommendation.

Item no. 05: To discuss about the purchase of educational aids, equipments and books for the academic year 2021-22.

Resolution: It was resolved that every department should submit departmental budget and requirement for the academic year 2020-21 to Purchase Committee.

Resolution passed unanimously.

Item no. 06: To organize online conferences or seminars.

Resolution: IQAC, Co-ordinator Mr. V.D. Samarth read the proposal received from department of Physics about organization of National e- conference on Recent Trends in Physical Sciences. It was decided that conference shall be conducted in last week of July 2021.

Resolution passed unanimously.

Item no. 07: To discuss about appointment of Clock Hour Basis (CHB) teachers for the academic year 2021-22.

Resolution: It was decided that depending upon workload of various departments Clock Hour Basis teachers shall be appointed as per the direction of affiliating University and Government. Resolution passed unanimously.

Item no. 08: To plan for Academic and Administrative Audit and Green Audit.

Resolution: It was resolved that the internal Academic and Administrative Audit and Green Audit shall be conducted in month of Aug 2021.


Resolution passed unanimously.

Item no. 09: To execute MoU with renowned institutes and organizations.

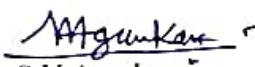
Resolution: It was resolved that every department shall put efforts for functional MoU with renowned institute and organization for effective conduct of curricular, co-curricular, extension, and placement etc. activities.

Resolution passed unanimously.

As there was no other matter to discuss, the meeting ended with the vote of thanks presented by Dr. V.L.Barde.


Mr. V. D. Samarth
IQAC Co-ordinator
Co-ordinator

Internal Quality Assurance Cell
Indira Gandhi Kala Mahavidyalaya
Ralegaon


Dr. S.V. Agarkar
Principal

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